

**Chickasha Public Library Board of Trustees**

**Board Meeting Minutes**

**April 17, 2018                      6pm**

**Library**

**In Attendance:** Christy Clift, Katie Davis, Giselle Durbin, Stuart Meltzer, Betsy Phillips, Carla Wasson

**Absent:** Brenda Brown, Rick Warden, Luellen Wittenback

**Also in Attendance:** Lille Huckaby

**Meeting Called to Order:** by President Katie Davis at 6:00pm.

**Presentations by the Public:** None

**Friends of the Library Report:** Jyme Tiner presented a few highlights:

- The Chocolate Celebration raised \$6,129.54, which is the highest amount raised to date. The money will be used to update the children's technology center.
- The Spring Book Sale was held April 12-15<sup>th</sup> and due to the Teacher Walkout, the book sale was held at the Shannon Springs Bath House. Proceeds will be used to purchase supplies for the library.
- FOL donated \$300 to the library for the Teacher Walkout

**Consent Docket:** A motion was made by Durbin and seconded by Wasson to approve the consent docket as presented. Aye: Brown, Clift, Durbin, Meltzer, Phillips, Wasson. Nay: none. Motion passed.

**Adoption of the Fax Policy:** Wasson presented the Fax policy that was reviewed by Wasson and Warden. They did not have any changes. Recommended adoption of policy as is. A motion was made by Phillips and seconded by Wasson. Aye: Brown, Clift, Durbin, Meltzer, Phillips, Wasson. Nay: none. Motion passed.

**Adoption of the Internet Policy:** Durbin and Phillips presented the amended policy for review. Minor grammatical corrections were suggested, as well as creating a separate action item to approve the switching of the word "patron" with "customer." A motion was made by Clift and seconded by Brown. Aye: Brown, Clift, Durbin, Meltzer, Phillips, Wasson. Nay: none. Motion passed.

**Election of Officers for Next Year:** President Katie Davis suggested a Slate of Officers as follows:

- Chairperson/President: Katie Davis
- Vice Chairperson/Vice President: Brenda Brown
- Secretary: Giselle Durbin

Stuart Meltzer has agreed to stay on as board member for another three year term.

A motion was made by Wasson and seconded by Clift. Aye: Brown, Clift, Durbin, Meltzer, Phillips, Wasson. Nay: none. Motion passed.

**Appointment of a Committee to review the Meeting Room Policy:** President Katie Davis appointed Meltzer and herself to review the policy and present any changes at the next board meeting.

**Adoption of amended Mission Statement:** It was suggested to replace “broad array of high demand” with “diversity of” in the mission statement. A motion was made by Phillips and seconded by Clift. Aye: Brown, Clift, Durbin, Meltzer, Phillips, Wasson. Nay: none. Motion passed.

**Adoption of amended Internet Policy:** It was suggested to replace the word “patron” with the word “customer” throughout the policy. A motion was made by Wasson and seconded by Meltzer. Aye: Brown, Clift, Durbin, Meltzer, Phillips, Wasson. Nay: none. Motion passed.

#### **Library Director’s Report –Lillie Huckaby**

- FOL Spring book sale was held at the Shannon Springs Bath House
- April 10<sup>th</sup> was National Library Worker’s Day
- April 2-12, 2018 local school teachers ‘walked out’ and consequently there was no school for nine days. The library provided daycare from 7:30-6:00 for the nine days and called it a “Spring Reading Program.” There were volunteers from the FOL as well as board members, and members of the public. Various local institutions and members of the public donated meals, water, craft supplies, snacks and money. Initially, there was only 12 children but increased up to 30 children. The Spring Reading Program was a huge help to the public during the walk out.
- FOL Chocolate Celebration raised the highest amount to date of \$6, 129.54. A new computer for the children’s technology area has been purchased and installed, as well as two new computer tables, which have not yet been installed. An additional tablet for young children will likely be purchased. There will possibly be another internet computer dedicated to homework use only.
- The outdoor water fountain will now be used as planters; the electrical outlet has been removed and the water has been cut off.
- On April 24<sup>th</sup> and 25<sup>th</sup>, Courney and Lillie will attend the annual OLA conference in Tulsa.

**New Business:** None

#### **Discussion:**

- The sign on 4<sup>th</sup> Street that points in the direction of the library is unreadable and the sign located on 17<sup>th</sup> Street is no longer there. Who do we contact to discuss this – city manager.
- President Katie Davis suggested having Andrew Davi’s USAO class put the Meeting Room Policy on a poster for display in the meeting room.
- Chapter Chat is held the 4<sup>th</sup> Monday of each month but for April it will be April 30<sup>th</sup>.

**Adjournment:** A motion was made by Clift and seconded by Durbin to adjourn the meeting at 6:45 pm.  
Aye: Brown, Clift, Durbin, Meltzer, Phillips, Wasson. Nay: none. Motion passed.