

**Chickasha Public Library Board of Trustees  
Board Meeting Minutes  
July 17, 2018            6pm  
Library**

**In Attendance:** Katie Davis, Giselle Durbin, Stuart Meltzer, Betsy Phillips, Rick Warden, Carla Wasson

**Absent:** Brenda Brown

**Also in Attendance:** Lillie Huckaby

**Meeting Called to Order:** by President Katie Davis at 6:00pm.

**Presentation by the Public:** None

**Friends of the Library Report:** Angie Lewis presented a few highlights:

- FOL annual meeting was held June 19, 2018.
- During the meeting they made a few changes to the bylaws to allow two more FOL board members
- They have new committee members along with some continuing officers and members
- FOL donated/raised over \$10,000 for the library

**Upcoming Events:**

- FOL will share a booth with the library at the Grady County Fair on August 23-25, 2018.
- FOL will share a booth with the library for the Rock Island Art Festival held September 28-29, 2018.
- The used book sale will be held October 11-14, 2018.
- Books Come Alive (for the second year) will be held November 16, 2018, and the theme is Great American Read (PBS).
- The Chocolate Celebration will be held February 12, 2019

**\*\* Volunteers are needed for the above upcoming events.**

**Consent Docket:** A motion was made by Meltzer and seconded by Wasson to approve the consent docket as presented. Aye: Durbin, Meltzer, Phillips, Warden, Wasson. Nay: none. Motion passed.

**Adoption of the Meeting Room Policy:** This action item has been continued until the next meeting.

**Appointment of a Committee to review the Material Selection Policy:** President Katie Davis appointed Wasson and Durbin to review the policy and to present any suggested changes at the next board meeting.

**Appointment of a Committee to review the Photo Release Policy:** President Katie Davis appointed Davis and Meltzer to review the policy and to present any suggested changes at the next board meeting.

**Appointment of a Committee to review the Safety Policy:** President Katie Davis appointed Phillips and Warden to review the policy and to present any suggested changes at the next board meeting.

**Library Director's Report—Lillie Huckaby:**

- New part time employee, Jana Johnson, was hired July 5, 2018 for 29 hours per week.
- The library budget was cut 5%, mostly from Capital Projects
  - Instead of purchasing five new computers, we will purchase three
  - Will not buy new furniture this year
  - To help with budget cuts, we will be leasing books for a set fee of \$3000per year
- City Manager requested we look at fees for use of the Meeting Room, etc.
- We have had some janitorial issues, the contracted service has 60 days to show improvements
- Library wide inventory will be taken soon
- A new library sign will be located on 4<sup>th</sup> st.
- Thanks to a patron donation of seeds, we have plants growing outside in the decorative jars
- The Summer Reading Program has been a success with 453 in attendance for June and 688 for July so far

**New Business:** none

**Discussion:** Contributions from those who wish to contribute for Courtney and her new baby. Some board members feel we should do this individually instead of collectively.

**Adjournment:** A motion was made by Wasson and seconded by Meltzer to adjourn the meeting at 6:36pm. Aye: Durbin, Meltzer, Phillips, Warden, Wasson. Nay: none. Motion passed.