Chickasha Public Library Board of Trustees
Board Meeting Minutes
January 15, 2019 6:00pm
Library

In Attendance: Betsy Phillips, Katie Davis, Rick Warden, Brenda Brown, Stuart Meltzer, Carla Wasson

Absent: Giselle Durbin

Also in Attendance: Lillie Huckaby, Angie Lewis

Meeting Called to Order: 6:00p by Davis

Presentations by the Public: None.

Friends of the Library Report: Angie Lewis presented the FOL report.

- Books Come Alive was held on November 16th, had about 130 in attendance with another 20 or so who just came to talk to the authors.
- February 2nd from 10-1 there will be a bake sale in the meeting room with goods made by the staff and FOL
    - will go towards the Door Fund and be exposure for the Chocolate Celebration (tickets will be available).
- Annual Chocolate Celebration will be held Tuesday, February 12th, from 5-7pm at Epworth.
    - New co-chairs, have raised over $3150 more in corporate sponsors than last year.
    - Proceeds will go to the Door Fund.
- Spring Used Book Sale is scheduled to be held on April 11-14
    - Right now do not have enough donations to make it happen – need book donations.
- FOL will be funding the full price of the doors, close to $16,000. The City may reimburse a portion of the expense at a later date. They may be installed as early as next week, Library will have to close for two days at that time.
- New dues schedule for FOL: $5 Student, $10 individual, $25 family, $50 patron/organization

Consent Docket: A motion was made by Meltzer, seconded by Wasson to accept the consent docket as presented. Aye: Meltzer, Phillips, Warden, Wasson. Nay: None. Abstained: Brown. Motion passed.

Adoption of Operations Policy: Davis presented the amended policy for review. Lots of changes were made, mostly focusing on child safety and consolidating/clarifying portions. A motion was made by Phillips and seconded by Wasson to accept the policy as amended. Aye: Brown, Meltzer, Phillips, Warden, Wasson. Nay: None. Motion passed.

Adoption of Gift Policy: Brown presented the policy for review. No recommended changes at this time. A motion was made by Meltzer, seconded by Phillips to accept the policy without changes. Aye: Brown, Meltzer, Phillips, Warden, Wasson. Nay: None. Motion passed.

Adoption of Public Relations Policy: Wasson presented the policy for review. No recommended changes at this time. A motion was made by Wasson, seconded by Brown to accept the policy without changes. Aye: Brown, Meltzer, Phillips, Warden, Wasson. Nay: None. Motion passed.

Adoption of Circulation Policy: Wasson presented the amended policy for review. Several changes were made, most at the recommendation of Library staff. Mostly changes in overdue fines structure and notification of overdue materials. A few minor adjustments were discussed such as changing "overdue fine" to "overdue fines" in a couple of places. A motion was made by Brown and seconded by Warden to accept the policy as amended. Aye: Brown, Meltzer, Phillips, Warden, Wasson. Nay: None. Motion passed.

Appointment of a Committee to review Fax Policy: President Katie Davis appointed Phillips and Wasson to review the policy and present any needed changes at the next board meeting.

Appointment of a Committee to review Internet Policy: President Katie Davis appointed Brown and Davis to review the policy and present any needed changes at the next board meeting.

Library Director's Report: Library Director Lillie Huckaby presented her written report from the packet to the group. Highlights and additions included:

- Ukelele workshop last night, 11 in attendance
- During the two days the Library would be closed for the door installation the staff will be here working
- Budget season – city manager says no decreases
- Looking at dropping Ancestry (reduction in usage) to get Kanopy, an on-demand video streaming service, which would cost half of what Ancestry does

New Business: None.

Discussion: Davis promoted USAO's new minor in creative writing. Also the Davis-Waldorf Series has two performances left and the USAO Theater Department will do a musical this spring. There is also a symposium coming up about cultural anthropology.

Adjournment: A motion was made by Meltzer seconded by Phillips to adjourn the meeting at 6:52pm. Aye: Brown, Meltzer, Phillips, Warden, Wasson. Nay: None. Motion passed.