

Chickasha Public Library Internship

Internship Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____

Have you ever been convicted of a felony? YES NO

If yes, explain:

The internship constitutes a commitment of 100 hours over the course of 10 weeks May 22, 2023, through July 31, 2023, which will average out to about 10 hours a week. Can you commit to this schedule?
Yes No (circle one)

Youth Services programs/events are typically held Tuesdays and Thursdays at 2 p.m. and Storytime Wednesdays at 10 a.m. The Summer Reading Kick-off "Friendship Festival" will be held on May 25, 2023 at Freedom Park from 10 a.m. – 1 p.m. You will need to be available to help with this event. You would also be needed to help set up and take down activities at least 1 hour prior to and after the events. Are there any times or dates when you will be unavailable?

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

Major: _____

References

Please list two professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____

Phone: _____

Address: _____

Please help us get to know you by answering the following questions. (Attach another sheet if needed.)

Why are you interested in being an intern for the Chickasha Public Library?

Have you ever volunteered or worked at the library or elsewhere? If so, please describe your experiences.

What experiences and/or skills will you bring to the library as an intern? For example, what are your interests, hobbies, classes, and extracurricular activities?

One part of this internship will involve assisting with youth services programs. How do you feel about this and about working with children and/or teens? Describe any experience you may have.

Another part of this internship may involve creative work like helping with crafts and library displays. How do you feel about this? Describe any experience you may have.

Another part of this internship may involve tracking statistics. Describe your experience and/or comfort level with computer software such as Microsoft Excel or Google Docs.

The library internship may also involve working with younger teen volunteers. How do you feel about doing this?

Is there anything else you would like us to know as we consider your application?

Thank you for applying!
Please return this application via email to Ondreea.cooper@chickasha.org or to the Chickasha Public Library 527 W Iowa Ave