

## **Library Board Meeting**

July 16, 2024

**In attendance:** Debra Blaylock, Shelby Hurst, Miranda Molder - proxy for Abera Alexander, Erin Glass, Sandy Thompson, Annick Bellemain, and Brenda Brown

**Also in attendance:** Friends of the Library President, Betsy Phillips and Library Director, Lillie Huckaby

Introductions are made for new members Sandy Thompson and Shelby Hurst.

**Call to Order** - 6:07 pm by Glass

No presentations from the public.

**Action Item 3** - Approval of Consent Docket: A motion is made by Thompson to accept the meeting minutes from April, 4th Quarter Statistical Reports, and 4th Quarter Financial Reports. Glass seconds. All approve.

**Action Item 4** - Adoption of Circulation Policy reviewed by Blaylock, and Huckaby: Huckaby discusses the need for a temporary card option for those who reside in Chickasha or Grady county for less than a year. Glass moves to approve the addition to the policy. Thompson seconds the motion. All approve.

**Action Item 5** - Adoption of the Gift Policy reviewed by Glass: Glass suggests adding a section that gives patrons or the public ideas for items or ways to give to the Library. Lillie mentions adding something broad enough to encompass all types of gifts that could be brought. Glass brings up editing our mission statement. Glass motions to table the approval. Molder seconds the motion. All approve. Glass would like to continue work on the Gift Policy. Molder offers to work with her.

**Action Item 6** - Adoption of the Public Relations Policy reviewed by Hurst: Hurst suggests some minor punctuation changes. Molder motions to approve the adoption with the changes. Bellemain seconds the motion. All approve.

**Action Item 7** - Adoption of the Operations Policy reviewed by Molder and Alexander: Molder reads the adjustments. The new section about Court Ordered Community Service has been added with edits discussed with Huckaby. The board discusses how best to word the approval and denial section to protect the Director, patrons, and applicants. Minor wording changes are made. Hurst motions to approve. Thompson seconds. All approve.

**Action Items 8-11** - Policies for review:

Code of Conduct Policy - Hurst and Blaylock

Fax Policy - Molder

Material Selection Policy - Brown and Bellemain

Video Conferencing Policy - Alexander and Glass

**Friends of the Library Report** by Betsy Phillips

- Dolly Parton Imagination Library
  - 1,273 Grady County kids are actively enrolled.
  - 330 have graduated out of the program.
  - Fundraising or donations needed. Contact Jana Dabney if willing to donate.
- Annual Membership Meeting
  - About 23 people attended. The meeting went great. Library staff presented and did great.
  - Dues are due in July for membership. There are about 50 active members. Betsy encourages us all to join.
- Fall Used Book Sale - Oct 7th-19th
  - If you want to volunteer contact Ginger Gordon.
- Local Authors Festival - Saturday Oct. 26th
  - For participation contact Angie Lewis.
  - For published authors to present and sell their books.

- 13th Annual Chocolate Celebration
  - Scheduled for 2/13/25

#### **Library Director's Report** by Lillie Huckaby

- Summer reading ends soon. Ms. Drew has been conducting 5 programs a week plus going to HeadStart once a month. The readers have totalled almost 147,000 minutes! The goal is 300,000 by the end of the summer.
- The Science Museum visited and the kids had a great time.
- Painting on the outside of the library is almost complete.
- OSU Extension Office for teens is conducting a presentation on social media safety this month.
- Monthly book clubs for children and teens and preschool storytime are set to begin.
- The Storywalk will have a new story in it after summer reading.
- The adult programs in June saw 20 in attendance overall.
- Other adult programs are lined out in Lillie's report.
- The City Manager wants to have a plan for future library renovation or expansion. The house to the east is for sale so it may become a parking space. He would like Lillie to add private studying space and she had an initial meeting with an architect. The city is hoping to own the entire block in the near future which would make plenty of room for parking and expansion. The police department is needing a new building first, but we're getting on the plan!
- Onward Chickasha has architects that help give vision and timeline to different projects around the city. We discuss talking with them about the need for a new library so we have a vision to pitch to donors or the city or our patrons.
- The library is fully staffed!

#### **No new business**

Brown makes a motion to adjourn. Bellemain seconds the motion.

Meeting is adjourned at 7:11pm.

The next meeting will be on October 15, 2024 at 6:00pm in the Library.

~Meeting minutes taken and submitted by Miranda Molder.